



Independent Study Contract/Approval Form for 489 or 499

Student Name (Last, First)

Student Number

Email Address

Local Phone Number

Student is seeking permission to enroll in CCA _____ (fill in course number 489 or 499) for _____ (state semester of enrollment). Complete the contract form below in consultation with your independent study faculty mentor. This form must be returned to the Chair of the Department for approval before the "Last day for Registration" of the semester of enrollment.

Department Chair

Contract of Terms for Original Creative Project or Directed Research (to be filled out by the student and the independent study faculty mentor)

GENERAL TOPIC: _____

RESOURCES TO BE UTILIZED: _____

BRIEF TOPICAL OUTLINE OR PLAN: (if more room is needed, attach additional sheet) _____

STATED OUTCOMES: (in other words, upon completion of this, what will the student be submitting for a grade?) _____

Submitted by: _____
Signature of Student

Date

Signature of Independent Study Faculty Mentor

Date

Approved by: _____
Signature of Department Chair

Date

INDEPENDENT STUDY SPECIAL NOTES

Independent Studies are voluntary agreements between individual faculty members and individual students, in which students complete original creative work or directed research. Since, Independent Study is intended to expand a student's work beyond the regular curriculum, it may not be used to duplicate course offerings.

In order to register for the course, students must seek the agreement of a faculty mentor, complete the "Independent Study Contract," and secure the approval of the Department Chair prior to enrolling. In order to receive a grade for this course, students must submit all the required materials to their faculty mentors by the last official day of classes in the semester in which they are enrolled. Faculty mentors must submit their grade to the Department Chair by the last official day of the semester in which the student enrolled